

## **Volunteer Application**

| 1) | First & Last Name  |   |
|----|--|---|
| 2) | Phone Number   | _ |
| 3) | Email Address  |   |
| 4) | Emergency Contact (including relationship)   |   |
| 5) | Reason for volunteering:   |   |
|    | O Personal Interest  |   |
|    | O School or other educational organization requirement   |   |
|    | O Other:   |   |
| 6) | Have you volunteered before?   |   |
|    | ○ Yes  |   |
|    | Where and when?  |   |
|    | ○ No   |   |
| 7) | ,  |   |
|    | Arts & Crafts (set up, assisting, breakdown)   |   |
|    | <ul><li>Foreign languages (ie – conversation groups)</li><li>Library Programming Support</li></ul> |   |
|    | Shelving and other library administrative tasks  |   |
|    | ○ Technology   |   |
|    | Teen Advisory Board (kids 13-18)   |   |
|    | Other:   |   |



| 8)  | Please choose which department you are interested in volunteering in:  Youth Services (Children & Teens) Adult Services |   |  |  |
|---|---|---|--|--|
| 9)  | Ind   | licate your availability:   |  |  |
|   | a.  | Period of commitment (ongoing/only summer/winter/as needed etc.)  |  |  |
|   | b.  | Average total of hours per week you can commit to   |  |  |
|   | c.  | Days & times  |  |  |
| 10) Volunteer Interests, skills and abilities. Please feel free to add anything about yoursel that you consider to be relevant to your work in the library. |   |   |  |  |
| I certify the statements made in this application are true & correct and furthermore I  |   |   |  |  |
| acknowledge the following statements below:   |   |   |  |  |
|   |   | I am at least 13 years of age and able to volunteer.  |  |  |
|   |   | • If I am unable to fulfill a scheduled time for any reason, I am to notify my library supervisor as soon as possible.  |  |  |
|   |   | <ul> <li>I am giving my time freely and will not be paid for my services to the library, nor<br/>am I eligible for workers compensation insurance.</li> </ul> |  |  |
|   |   | <ul> <li>By volunteering I am not guaranteed any special consideration for any future<br/>employment with the Mount Kisco Public Library.</li> </ul>          |  |  |
|   |   | • The library reserves the right to run a background check and/or inquire regarding past convictions.   |  |  |
| Please sign with name and date:   |   |   |  |  |
|   |   |   |  |  |

Date

Signature