

Board of Trustees Monthly Meeting

November 19, 2025

Present: Heather Bryant, Barbara Steckel, Joyce Reed, Amy Kelley

Others Present: Jennifer Brown and Ed Brancati

Absent: Jill Resnick, Luke Powell, and Sandra Birnbaum

Opening of Meeting:

- Trustee Bryant called the meeting to order.
- The meeting opened at 6:39 pm.

Discussion with Village Manager

- Board Insurance—Ed will look into extending the D&O insurance to Library Board. Board will send IRS info to Ed in hopes of recategorizing.
- Thanksgiving—full time 9-5 with closure at 5.
- Furniture upgrades—staff can contact DPW for any incidents during the day. Otherwise, Jennifer will have the contact for cleaning company. Staff reports any incidents to Stephanie or Jennifer and they contact the Village.
- Generator—should be up and running by end of year

Approval of October Minutes:

- The motion to accept the minutes as corrected was made by Trustee Kelley and seconded by Trustee Bryant.
- o The motion was unanimously approved by Members present.

Director's Report:

- Presented by Jennifer Brown. Staffing in Adult Services is holding together, but still thin.

Will share all survey results with all Board members

Board Treasurers Report:

- Presented by Treasurer Steckel
- A motion to accept the Treasurers report was made by Trustee Bryant and seconded by Trustee Reed
- o The motion was unanimously approved by members present

Library Financial Report:

- A motion to accept the Library Financial Report was made by Trustee Steckel and seconded by Trustee Kelley.

- o The motion was unanimously approved by members present.

Committee Reports:

Fundraising

- Friends report given by Trustee Steckel

- Rotary pancake breakfast briefing given by Trustee Bryant

Strategic Planning

- Report given by Trustee Bryant

New Business

- Trustee Bryant resigns from the Board. Trustee Steckel as an officer will be the acting President through the end of the year.

Adjournment

Motion to adjourn made by Trustee Steckel and seconded by Trustee Reed. Adjourned at 8:33.