

Board of Trustees Monthly Meeting

September 17, 2025

Present: Heather Bryant, Barbara Steckel, Sandra Birnbaum, Luke Powell, Joyce Reed, Jill Resnick, Amy Kelley (Arrived at 6:46 pm)

Others Present: Library Director Jennifer Brown

Absent:

Opening of Meeting:

- Trustee Bryant called the meeting to order.
- The meeting opened at 6:40 pm.

Approval of June Minutes:

- The motion to accept the minutes as corrected was made by Trustee Steckel and seconded by Trustee Birnbaum.
 - The motion was unanimously approved by Members present.

President's Report:

- Presented by President Bryant
- Congratulations sent to recently married employee of the MKPL
- Get well for employee of MKPL undergoing medical treatment
- Rotary Club will be hosting a pancake breakfast as a fundraiser for the library on Oct 25th at the Mount Kisco Public Library from 8am-11am

Director's Report:

- Presented by Library Director Brown
- ALA Annual Conference: attended various workshops and meetings
- Legislator's Dinner: Attended Legislators' Dinner in August
- Strategic Plan: Community survey sent out and responses are incoming
- Construction: \$63,883 awarded by New York State as part of the NYS Construction Aid grant. Covers 55% of the cost.

Committee Reports:

- Fundraising – Book Sale Recap
 - Over \$5,000 raised for Friends of the Mount Kisco Public Library
- Development – possible spends
 - Board spending on chairs for staff

Board Treasurers Report:

- Presented by Treasurer Birnbaum
- Discussion over reports from July and August. June report is unavailable, but will be considered via email

- Discussion over board reimbursements for Constant Contact and CalendarWiz
- A motion to accept the Treasurers report was made by Trustee Birnbaum and seconded by Trustee Kelley
 - The motion was unanimously approved by members present

Library Financial Report:

- A motion to accept the Library Financial Report was made by Trustee Bryant and seconded by Trustee Powell.
 - The motion was unanimously approved by members present.

New Business:

- No New Business.

Old Business:

- Strategic Plan – Many responses received

Voting Items:

- A motion to approve the signing of the 2026 Westchester Library System's Information Technology Service Level Agreement by Director Brown was made by Trustee Bryant and seconded by Trustee Birnbaum
 - Motion was unanimously approved by members present.
- A motion to approve the hiring of Ciara Dawson as Library assistant was made by Trustee Birnbaum and seconded by Trustee Reed.
 - Motion was unanimously approved by members present.
- A motion to approve the hiring of Jane Preiser as Senior Library Clerk was made by Trustee Resnick and seconded by Trustee Reed.
 - Motion was unanimously approved by members present.
- A motion to approve the hiring of Meagan Sweeney as an Ad Hoc Librarian was made by Trustee Bryant and seconded by Trustee Kelley.
 - Motion was unanimously approved by members present.

Executive Session:

- A motion was made to enter executive session was made by Trustee Bryant and seconded by Trustee Kelley.
 - The motion was unanimously approved by members present.
 - Entered executive session at 8:03 pm.
- A motion was made to exit executive session was made by Trustee Kelley and seconded by Trustee Reed.
 - The motion was unanimously approved by members present.
 - Exited executive session at 8:20 pm.

Public Comment:

- The public comment section was opened by Trustee Bryant.
- No comments were submitted.

Adjournment:

- A motion to adjourn was made by Trustee Kelley and seconded by Trustee .
- The motion was unanimously approved by members present.
- The meeting concluded at 8:21 pm

Respectfully submitted,

Luke Powell

Vice President, Secretary, Trustee

Mount Kisco Public Library Board of Trustees