



Board of Trustees Monthly Meeting

September 16, 2026

Present: Barbara Steckel, Luke Powell, Joyce Reed, Amy Kelley, Sandra Birnbaum
Others Present: Jennifer Brown
Absent: Roger Nadel, Erica Van Patten

Opening of Meeting:

- President Steckel called the meeting to order.
- The meeting opened at 6:34 pm.

Approval of July 2026 Minutes:

- Minutes were not submitted for July 2026

President's Report:

- See Committee Reports

Director's Report:

- Furniture, grant implementation, and improvements
 - HVAC system should be completed soon. The walls need to be patched
 - Flooring will be done in study rooms and back offices
 - Extra money from the grant will be used for a variety of repairs
- Community outreach and communications
- Management updates
- Programming updates/Department Head Report

Board Treasurer's Report:

- A motion to accept the Treasurer's Report was made by Trustee Powell and seconded by Trustee Steckel.
 - The motion was unanimously approved by all members present
- A motion to move \$20,000 into a 12-month CD was made by Trustee Kelley and seconded by Trustee Birnbaum
 - The motion was unanimously approved by all members present

Library Financial Report:

- A motion was made to accept the Library Financial Report from July was made by Trustee _ and seconded by Trustee _.
 - The motion was unanimously approved by all members present.
- A motion was made to accept the Library Financial Report from August was made by Trustee _ and seconded by Trustee _.
 - The motion was unanimously approved by all members present.

Committee Reports:

- Strategic Planning Committee
 - Rescheduling focus group
- Personnel Committee
- Friends of the Library
 - Book sale
 - September Fest Table Saturday, September 19
- Development Committee
 - Art for Reading Room
 - Purchase of a card reader for donations
 - Planning a “community open house/ribbon cutting”
 - End caps on Shelves

New Business:

- A motion was made to allow author Ms. Thompson to temporarily sell her books on the library premises this fall was made by Trustee Kelley and seconded by Trustee Birnbaum.
 - The motion was unanimously approved by all members present.
- Policy review and upcoming policy change requirements by January 1, 2027
- Library Trustee Positions to fill expired terms (Sandra, Amy, Roger)
- Erika On Sabbatical
- A motion to allow Director Brown to sign the Service Level Agreement with Westchester Library System for the 2027 IT Service Year for an amount of \$28,897.79 was made by Trustee Powell and seconded by Trustee Birnbaum
 - The motion was unanimously approved by all members present.
- A motion to allow Director Brown to implement the Optional Arrangements by the Dewey 200s as suggested by the New York Library Association was made by Trustee Powell and seconded by Trustee Reed.
 - The motion was unanimously approved by all members present.

Old Business:

- Update on Rotary Club Plaque and Garden on September 23rd

Executive Session:

- No Executive Session was called

Public Comment:

- President Steckel opened the public comment section.
- No comments were submitted.

Adjournment:

- A motion to adjourn was made by Trustee Birnbaum and seconded by Trustee Reed.
- The motion was unanimously approved by members present.
- The meeting concluded at 9:06 pm.

Respectfully submitted,

Luke Powell
 Secretary, Trustee
 Mount Kisco Public Library Board of Trustees