

## **Mount Kisco Public Library Board of Trustees**

**Meeting: 23 July, 2024**

Present: Barbara Steckel, Luke Powell, Jill Resnick, Sandra Birnbaum, Joyce Reed

Others Present: Library Director Jennifer Brown

Absent: Heather Bryant, Maria Ciccone

### **Opening of Meeting:**

- Trustee Birnbaum called the meeting to order.
- Meeting opened at 6:36 pm.

### **Approval of June Minutes:**

- Motion to accept the minutes as corrected was made by Trustee Resnick and seconded by Trustee Steckel.
- Motion was unanimously approved by members present.

### **President's Report:**

- President Absent. No Report Submitted.

### **Director's Report:**

Presented by Library Director Brown

- American Library Association Annual Conference
  - Attended various workshops from June 27<sup>th</sup> – July 2<sup>nd</sup>
  - Attended multiple Council Sessions
- Personnel
  - The Adult Services Librarian position remains vacant. Four interviews are scheduled. We hope to have the position filled in the first half of August
  - The Senior Library Clerk position remains vacant. The position has not been posted. The list for the Senior Library Clerk has been called for.
  - Two ad hoc librarians have been hired.
- Construction Aid Grant
  - Working on a Construction Aid Grant to expand the geothermal system and remove the wall unit HVAC systems. The grant application will include remodeling the front doors of the library.
- Automatic Locking System
  - The library's automatic locking system software expired in 2020. Replacement systems are being investigated.

### **Voting Items:**

- No Items were voted upon during this session.

### **Committee Reports:**

- Onboarding Committee Report
  - Will decide a date for a Director Meet and Greet
  - 120 days are completed. Committee will be sunset.

- Friends of the MKPL Report
  - Outreach membership drive, fliers designed, fees discussed
  - Spelling Bee Fundraiser
  - Discussions on reading room renovations

**Board Treasurers Report:**

- Presented by Trustee Birnbaum.
- Motion to accept the Board Treasurers Report was made by Trustee Steckel and seconded by Trustee Resnick.
- Motion was unanimously approved by members present.

**Library Financial Report:**

- Motion to accept the Library Financial Report was made by Trustee Powell and seconded by Trustee Reed.
- Motion was unanimously approved by members present.

**Voting Items:**

- No voting items

**New Business:**

- The board will discuss a date for a Meet and Greet with the new Library Director, Jennifer Brown. Jennifer will provide a potential date within the next few days.
- A committee will be created to update the agreement between the Library Board and the Library Staff and the Library Board and Library Director
  - The committee members will be Trustee Resnick and Trustee Powell

**Old Business:**

- No Old Business

**Public Comment:**

- The public comment section was opened by Trustee Birnbaum.
- No comments were submitted.

**Adjournment:**

- Motion to adjourn was made by Trustee Steckel and seconded by Trustee Resnick.
- Motion was unanimously approved by members present.
- Meeting closed at 9:24 pm

Respectfully submitted.

Luke Powell  
Secretary, Trustee  
Mount Kisco Library Board of Trustees