



### **Board of Trustees Monthly Meeting**

June 18, 2025

Present: Heather Bryant, Barbara Steckel, Luke Powell, Joyce Reed, Sandra Birnbaum, Amy Kelley

Others Present: Jennifer Brown

Absent: Jill Resnick

#### **Opening of Meeting:**

- President Bryant called the meeting to order.
- The meeting opened at 6:37 pm.

#### **Approval of May Minutes:**

- The motion to accept the minutes as corrected was made by Trustee Powell and seconded by Trustee Bryant.
  - The motion was tabled pending quorum of members present in May.

#### **President's Report:**

- Presented by President Bryant.
- Discussion about the next meetings on July 16<sup>th</sup> and August 20<sup>th</sup>
- A motion to cancel the board meeting on August 20<sup>th</sup> was made by Trustee Bryant and seconded by Trustee Kelley.
  - The motion was unanimously approved by all members present.

#### **Director's Report:**

- Presented by Director Brown.
  - Outreach
    - Staff will be manning a booth at the Mount Kisco Farmers Market
  - Personnel
    - Reviews are being conducted
    - Hiring a full time library assistant
  - Educators Survey and Community Survey
    - The Educators' Survey has already been sent out. The Community Survey will be sent out by the end of the month
  - Website Update
    - Updates to the library website
  - ALA Annual Conference
    - Director will attend ALA Annual Conference in Philadelphia

#### **Committee Reports:**

- Friends of the MKPL
  - Friend's meeting moved to the 24th
- Strategic Planning Committee

- Will set up a meeting for August
- Development Committee
  - The Friends of the Mount Kisco Public Library will commit funding for signage will be purchased to label rooms and some genres
  - A plan to purchase new chairs for the staff will be made and funded by the board
  - A requisition form will be made for the staff to request funding from the board

#### **Board Treasurers Report:**

- Treasurer's Report Presented by Treasurer Steckel for April and May.
- A motion to accept the Board Treasurer's Report was made by Trustee Powell and seconded by Trustee Kelley.
  - The motion was unanimously approved by members present

#### **Library Financial Report:**

- A motion to accept the Library Financial Report was made by Trustee Bryant and seconded by Trustee Powell.
  - The motion was unanimously approved by members present.

#### **New Business:**

- No New Business

#### **Old Business:**

- No Old Business

#### **Voting Items:**

- No Voting Items

#### **Executive Session:**

- A motion was made to enter executive session was made by Trustee Bryant and seconded by Trustee Kelley.
  - The motion was unanimously approved by members present.
  - Entered executive session at 7:47 pm.
- A motion was made to exit executive session was made by Trustee Powell and seconded by Trustee Bryant.
  - The motion was unanimously approved by members present.
  - Exited executive session at 8:07 pm.

#### **Public Comment:**

- The public comment section was opened by Trustee Bryant.
- No comments were submitted.

#### **Adjournment:**

- A motion to adjourn was made by Trustee Birnbaum and seconded by Trustee Bryant.
  - The motion was unanimously approved by members present.
  - The meeting concluded at 8:08 pm

Respectfully submitted,

Luke Powell

Vice President, Secretary, Trustee

Mount Kisco Public Library Board of Trustees