



Board of Trustees Monthly Meeting

June 18, 2025

Present: Heather Bryant, Barbara Steckel, Luke Powell, Joyce Reed, Sandra Birnbaum, Amy Kelley

Others Present: Jennifer Brown

Absent: Jill Resnick

Opening of Meeting:

- President Bryant called the meeting to order.
- The meeting opened at 6:37 pm.

Approval of May Minutes:

- The motion to accept the minutes as corrected was made by Trustee Powell and seconded by Trustee Bryant.
 - The motion was tabled pending quorum of members present in May.

President's Report:

- Presented by President Bryant.
- Discussion about the next meetings on July 16th and August 20th
- A motion to cancel the board meeting on August 20th was made by Trustee Bryant and seconded by Trustee Kelley.
 - The motion was unanimously approved by all members present.

Director's Report:

- Presented by Director Brown.
 - Outreach
 - Staff will be manning a booth at the Mount Kisco Farmers Market
 - Personnel
 - Reviews are being conducted
 - Hiring a full time library assistant
 - Educators Survey and Community Survey
 - The Educators' Survey has already been sent out. The Community Survey will be sent out by the end of the month
 - Website Update
 - Updates to the library website
 - ALA Annual Conference
 - Director will attend ALA Annual Conference in Philadelphia

Committee Reports:

- Friends of the MKPL
 - Friend's meeting moved to the 24th
- Strategic Planning Committee

- Will set up a meeting for August
- Development Committee
 - The Friends of the Mount Kisco Public Library will commit funding for signage will be purchased to label rooms and some genres
 - A plan to purchase new chairs for the staff will be made and funded by the board
 - A requisition form will be made for the staff to request funding from the board

Board Treasurers Report:

- Treasurer's Report Presented by Treasurer Steckel for April and May.
- A motion to accept the Board Treasurer's Report was made by Trustee Powell and seconded by Trustee Kelley.
 - The motion was unanimously approved by members present

Library Financial Report:

- A motion to accept the Library Financial Report was made by Trustee Bryant and seconded by Trustee Powell.
 - The motion was unanimously approved by members present.

New Business:

- No New Business

Old Business:

- No Old Business

Voting Items:

- No Voting Items

Executive Session:

- A motion was made to enter executive session was made by Trustee Bryant and seconded by Trustee Kelley.
 - The motion was unanimously approved by members present.
 - Entered executive session at 7:47 pm.
- A motion was made to exit executive session was made by Trustee Powell and seconded by Trustee Bryant.
 - The motion was unanimously approved by members present.
 - Exited executive session at 8:07 pm.

Public Comment:

- The public comment section was opened by Trustee Bryant.
- No comments were submitted.

Adjournment:

- A motion to adjourn was made by Trustee Birnbaum and seconded by Trustee Bryant.
 - The motion was unanimously approved by members present.
 - The meeting concluded at 8:08 pm

Respectfully submitted,

Luke Powell

Vice President, Secretary, Trustee

Mount Kisco Public Library Board of Trustees