

Mount Kisco Public Library Board of Trustees

Meeting: 21 May, 2024

Present: Maria Ciccone, Heather Bryant, Luke Powell, Jill Resnick, Joyce Reed,
Sandra Birnbaum, Barbara Steckel

Others Present: Library Director Jennifer Brown

Absent:

Opening of Meeting:

- Motion to open the meeting by Trustee Birnbaum, seconded by Trustee Bryant.
- Motion was unanimously approved by members present.
- Meeting opened at 6:36 pm.

Approval of April Minutes:

- Motion to approve the minutes was made by Trustee Bryant and seconded by Trustee Reed.
- Motion was unanimously approved by members present.

President's Report:

Presented by Trustee Ciccone

- Friends of the Mount Kisco Library Meeting
 - Membership: Discussed different levels of membership. The Friends would like to have ~100 Book Plates to offer as part of their membership package.
 - Fundraising: 1st fundraiser, Adult Spelling Bee on October 6th, Rain date October 20th. Adults defined as 18+. Septemberfest dates: September Fri 13th, Sat 14th, Sun 15th. Board will set up Booth. Booksale: The Board will facilitate the book sale. FotMKL are encouraged to volunteer. Proposed days will be Friday, Saturday, Sunday

Director's Report:

Presented by Library Director Brown

- Department Heads Meeting: Schedule has been drafted, will start June 1
- Duct Cleaning: Library will be closed Tues. 5.28 – Fri 5.31.
- Person in Charge in case of Absence of Library Director: Plan has been formulated, department heads will rotate being in charge
- Library Board will sign off on Department head selection from Director
- Library Board will create a Budget committee
 - Budget Committee will include Trustees Powell, Bryant, and Resnick
- Reworked Book Budget to encourage patrons to come into the Library and browse
- Ongoing conversation over donations to library

Voting Items:

- A motion was made by Trustee Steckel and seconded by Trustee Bryant to approve the hiring of Candidate 1 as Ad Hoc Librarian
- Motion was unanimously approved by members present.

- A motion was made by Trustee Birnbaum and seconded by Trustee Powell to approve the hiring of Candidate 2 as Ad Hoc Librarian
- Motion was unanimously approved by members present.

Committee Reports:

- Onboarding Committee Report
 - Priority List
 - Social Media engagement is up.
 - Onboarding is on schedule. 60 Day report will be presented at next meeting

Board Treasurers Report:

- Presented by Trustee Birnbaum.
- Motion to approve the Board Treasurers Report was made by Trustee Steckel and seconded by Trustee Bryant.
- Motion was unanimously approved by members present.

Library Financial Report:

- Motion to approve the Library Financial Report was made by Trustee Powell and seconded by Trustee Birnbaum.
- Motion was unanimously approved by members present.

Library Annual Report:

- Motion to approve the Library Annual Report was made by Trustee Bryant and seconded by Trustee Steckel.
- Motion was unanimously approved by members present.

New Business:

- Motion to enter Executive Session was made by Trustee Bryant and seconded by Trustee Steckel
- Motion was unanimously approved by members present.
- Executive Session entered at 9:13 pm
- Motion to exit Executive Session was made by Trustee Steckel and seconded by Trustee Bryant
- Motion was unanimously approved by members present.
- Executive Session exited at 9:38 pm

Old Business:

- No Old Business

Public Comment:

- The public comment section was opened by Trustee Powell.
- No comments were submitted.

Adjournment:

- Motion to adjourn was made by Trustee Bryant and seconded by Trustee Steckel
- Motion was unanimously approved by members present.
- Meeting closed at 9:42 pm

Respectfully submitted.

Luke Powell
Secretary, Trustee
Mount Kisco Library Board of Trustees