



Board of Trustees Monthly Meeting

May 20, 2026

Present: Barbara Steckel, Luke Powell, Amy Kelley, Erica Van Patten, Joyce Reed, Sandra Birnbaum

Others Present: Jennifer Brown, Tom Luzio

Absent: Roger Nadel

Opening of Meeting:

- President Steckel called the meeting to order.
- The meeting opened at 6:34 pm.

Approval of April 2026 Minutes:

- The motion to accept the minutes as corrected was made by Trustee Kelley and seconded by Trustee Birnbaum.
 - The motion was unanimously approved by all members present.

President's Report:

- Request for Rotary Club plaque and garden - Presented by member of the Rotary Club, Tom Luzio
- Update on furnishings Demco
 - Flooring updates for the public spaces in the library
- Planning for a ribbon cutting event
 - Date: July 8th-10th, 5pm-6:30pm
 - Speeches: Jennifer, Barbara, Debbie C
 - Refreshments
 - Recruiting Heather Bryant for Beverages
 - Tour
- Signage for reading room, welcome sign outside circulation area
- Review of Bylaws

Director's Report:

- Policy Review and upcoming policy change requirements by January 1, 2027
 - Vulnerable Adults Policy
 - Gifts and Donation Policy and Bulletin Board and Tabling Policy
 - Monuments and Markers Policy. The Monuments and Markers Policy addresses gifts of plaques and other markers.

Board Treasurers' Report:

- Presented by Treasurer Joyce Reed.
- A motion to accept the May Treasurer's report was made by Trustee Steckel and seconded by Trustee Birnbaum.
 - The motion was unanimously approved by all members present.

Library Financial Report:

- Changes to Library Budget 2027
 - Increase of 0.36% for salary increases and costs in health insurance
 - Decrease of 20% for Office Supply Budget
 - Decrease of 10% for Book Budget
 - Decrease of 20% for Digital Media Budget
 - Decrease of 29% in Serials
 - Decrease of 10% in Periodical
 - This amounts to an over \$15,000 cut in public services

Committee Reports:

- Development Committee
 - Fundraising Ideas
- Friends Committee
 - Donations September 10th-12th
 - Book Sale 16th-19th
 - Cleanup is 20th-22nd
 - Mailing for fundraising
- Strategic Planning Committee
 - Timeline
 - Target Areas
 - Survey
 - Focus Groups
- Personnel Committee

New Business:

- A motion to install new flooring in the community room and the conference room to match the reading room was made by Trustee Van Patten and seconded by Trustee Kelley
 - The motion was unanimously approved by all members present
- A motion to purchase a Square device for fundraising was made by Trustee Powell and seconded by Trustee Kelley.
 - The motion was unanimously approved by all members present
- A motion to accept the revised policy regarding Gifts and Donations was made by Trustee Birnbaum and seconded by Trustee Van Patten.
 - The motion was unanimously approved by all members present
- A motion to accept the revised policy regarding Monuments and Markers for Library Building and Grounds Policy as amended was made by Trustee Kelley and seconded Birbaum.
 - The motion was unanimously approved by all members present
- A motion to accept the request made by the Mount Kisco Rotary Club to put the described plaque in the garden was made by Trustee Birnbaum and seconded by Trustee Kelley
 - The motion was unanimously approved by all members present

Old Business:

Executive Session:

- A motion to enter executive session was made by Trustee Powell and seconded by Trustee Kelley

- The motion was unanimously approved by all members present
 - Entered executive session at 9:07 pm.
- A motion to leave executive session was made by Trustee Birnbaum and seconded by Trustee Van Patten
 - The motion was unanimously approved by all members present
 - Entered executive session at 9:14 pm.

Public Comment:

- President Steckel opened the public comment section.
- No comments were submitted.

Adjournment:

- A motion to adjourn was made by Trustee Kelley and seconded by Trustee Birbaum.
- The motion was unanimously approved by members present.
- The meeting concluded at 9:15 pm.

Respectfully submitted,

Luke Powell
Secretary, Trustee
Mount Kisco Public Library Board of Trustees