



Board of Trustees Monthly Meeting

February 12, 2025

Present: Heather Bryant, Barbara Steckel, Sandra Birnbaum, Luke Powell, Joyce Reed
Others Present: Library Director Jennifer Brown
Absent: Jill Resnick

Opening of Meeting:

- Trustee Bryant called the meeting to order.
- The meeting opened at 6:57 pm.

Approval of December Minutes:

- The motion to accept the minutes as corrected was made by Trustee Powell and seconded by Trustee Birnbaum.
 - The motion was unanimously approved by Trustees Bryant, Reed, Resnick, and Powell.

President's Report:

- Presented by President Bryant
- Ex-Trustee Maria Ciccone's unexpired term will need to be filled
- Candidates who received votes in the previous election have been contacted

Director's Report:

- Presented by Library Director Brown
- 2025-2026 Budget:
- 2024 Annual Report: Report has been completed. The board must approve the report. The board will review the report and approve the report in March
- Strategic Planning Committee: Library staff have had two strategic planning meetings. The topics included a library staff survey. The board must start scheduling the meeting.
- Library Director Brown updated the board on incidents that have occurred in the past few months.

Committee Reports:

- No Committee Report Made

Board Treasurers Report:

- Presented by Treasurer Birnbaum
- Discussion of Tax Payments
- A motion to accept the Treasurers report was made by Trustee Steckel and seconded by Trustee Reed
 - The motion was unanimously approved by members present

Library Financial Report:

- A motion to accept the Library Financial Report was made by Trustee Bryant and seconded by Trustee Powell.
 - The motion was unanimously approved by members present.

New Business:

- Strategic Planning Process
 - Board will convene to discuss options with budget.
- Book Sale/Board of Elections Issue
 - The book sale conflicts with the November elections. The Board has agreed to reexamine the book sale date.

Old Business:

- Library Director Contract
 - Trustees will review the Library Director's Employment Agreement and vote in March

Voting Items:

- A motion to appoint the 2025 slate of Library Board officers as follows was made by Trustee Birnbaum and seconded by Trustee Reed
 - Heather Bryant to the Office of President,
 - Luke Powell to the Office of Vice President
 - Barbara Steckel to the Office of Treasurer
 - Luke Powell to the Office of Secretary
 - Motion was unanimously approved by members present.
- A motion to approve the FY2026 budget was made by Trustee Bryant and seconded by Trustee Reed
 - Motion was unanimously approved by members present.

Public Comment:

- The public comment section was opened by Trustee Bryant.
- No comments were submitted.

Adjournment:

- A motion to adjourn was made by Trustee Powell and seconded by Trustee Bryant.
- The motion was unanimously approved by members present.
- The meeting concluded at 9:08 pm

Respectfully submitted,

Luke Powell
Vice President, Secretary, Trustee
Mount Kisco Public Library Board of Trustees