

## **Mount Kisco Public Library Board of Trustees**

**Meeting: February 20, 2024**

Present: Maria Ciccone, Sandra Birnbaum, Heather Bryant (via Zoom), Joyce Reed, Barbara Steckel, and Luke Powell

Absent: Jill Resnick

### **Opening of Meeting**

Motion to open the meeting by Trustee Birnbaum, seconded by Trustee Steckel. All in favor.  
Meeting opened at 6:43 pm.

### **Approval of January Minutes**

Motion to approve the minutes was made by Trustee Birnbaum and seconded by Trustee Powell.  
Motion was unanimously approved by members present.

### **President's Report**

- Director search—Trustee Ciccone and the Business Manager got everything in the correct order for Civil Service. Waiting to hear back regarding the XD-10s.
- Children's room—Thank you to everyone who helped. The books were put back into the room on Tuesday and now the room is Fire Code compliant. A few carpet squares need to be replaced.
- Communication—two reminders: check Board email every other day as a practice and cc President in all communications

### **Voting Items**

- Motion to appoint Luke Powell as Secretary of the Board by Trustee Steckel. Seconded by Trustee Reed. All in favor.

### **Committee Reports**

- Fundraising—given by Trustee Steckel from the Friends since the last meeting. New people have gotten involved. Beth has purchased tote bags and book marks to distribute and a membership drive is being planned. The Botanical Tower was approved. Museum passes have been approved. Evgenia, Adult Services Librarian and liaison to the staff, is investigating several other passes. Members of staff will write up a proposal for furniture for the Reading Room. The next meeting will be on March 13th at 6:15.

### **Board Treasurer's Report**

Presented by Trustee Birnbaum. Trustee Powell made a motion to approve the report and seconded by Trustee Reed. All in favor.

### **Library Financial Report**

Trustee Reed made a motion to approve the report and seconded by Trustee Birnbaum. All in favor.

**New Business**

- OneDrive—Trustee Bryant will create a map of OneDrive. Priority document introduced for Board members to make suggestions.
- Teen Room—proposal from Roseanne, Teen Librarian, to update furniture in the Teen Room. The Board will commit to funding seating in the Teen Room.

**Old Business**

- Board communication document will be added to OneDrive to be shared.

**Public Comment**

The public comment section was opened by Trustee Ciccone. No comments were submitted.

**Adjournment**

A motion to adjourn was made by Trustee Powell, seconded by Trustee Reed and was approved unanimously, with adjournment at 7:51 pm.

Respectfully Submitted,

Heather Bryant

Secretary (2023-2024)